<<Only for those requiring entry visas to Japan>>

VISA INFORMATION FORM - The 8th Conference of the International Endotoxin Society

All citizens who are required to apply for visas to enter Japan must apply in person at the Japanese Embassy or Consulate in their country. This form is not a visa application, however, in order to produce the necessary documents for your application, the Japan Office MUST receive the following COMPLETE information .
Without this COMPLETE information, it will NOT be possible to apply for your visa. In order for support documents to be issued in time for you to apply for your visa BEFORE the Meeting, it is IMPERATIVE that this form is returned to the Japan Office at the address below AS SOON AS POSSIBLE. Please keep in mind that it can take MORE THAN ONE MONTH for your visa to be processed.

IES Conference Secretariat
c/o UENO CONGRESS SERVICE
Yasuda Bldg. 2F.,   email ies2004@e-side.co.jp
Kawaramachi-Kojinguchi-sagaru   TEL: +81-75-213-7057
Kamigyo-ku, Kyoto 602-0855, Japan   FAX: +81-75-213-7058

Please fill out in ENGLISH (and Chinese Characters if applicable).
Your name should be spelled exactly as it appears in your passport.

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1. PASSPORT NAME:

| Family Name | Middle Initial | First Name |

(Chinese Characters: _____ _____)

( ) Prof. ( ) Dr. ( ) Mr. ( ) Ms. | Position: _____ | Sex: ( ) Male ( ) Female

2. DATE OF BIRTH: _____ yr _____ mth _____ day | Age: _____ yrs

3. NATIONALITY _____ | **4. EMAIL:** _____

5. PRESENT ADDRESS:

OFFICE _____
Affiliation

_____
Street

_____
City   *Postal Code*   *County*

_____   _____
TEL: (Include country and area codes)   *FAX: (Include country and area codes)*

HOME _____
Street

_____

_____   _____
TEL: (Include country and area codes)   *FAX: (Include country and area codes)*

* MAIL should be sent to OFFICE ( )   HOME ( ) (Choose one)

6. PASSPORT:

Passport Number: _____   Date of Issue: _____

Place of Issue: _____   Date of Expiration: _____

7. ITINERARY: *Please write your flight schedule as precisely as possible.

Flight

	Date	Airports From		To	Flight Number & Depart/Arrival Time		
(EXAMPLE)	04.Nov.14	Beijing	→	KIX	CX111	10:20 /	14:50
Arrival			→				/
			→				/
			→				/
			→				/
Departure			→				/
			→				/
			→				/
			→				/
			→				/

Period of Stay   ( ) Definite Schedule ( ) Tentative Schedule

From [   ] yr [   ] mth [   ] day to [   ] yr [   ] mth [   ] day   ([   ] days)

Schedule   The Foreign Ministry requires that we submit a detailed schedule of your stay in Japan.
Accordingly, please enter all of your scheduled activities in Japan below
(see example below).

	Date	Itinerary	Place of Stay/Tel.
(EXAMPLE)	04.Nov.14	Arrive at Kansai International Airport	Takaragaike Prince Hotel
	04.Nov.15-18	Attend the 8th Conference	Tel. +81-75-712-1111
		of the International Endotoxin Society	
	04.Nov.19	Depart from Kansai International Airport	
		* In the event you have scheduled meetings/visits etc., prior to or following	
		the meeting period, please provide detail on your host (name, affiliation, address, tel.)	
		and accommodation (name and tel.)	